



## Kodak Supplier Record-Keeping

**This Record serves as Appendix to the Data Processing Agreement  
This Appendix also serves as the Appendix to the Standard Contractual Clauses attached as Schedule 1,  
if those are used to authorize cross-border data transfers as indicated below.**

### **ANNEX I**

#### **A. LIST OF PARTIES**

##### **Eastman Kodak Company as Data Exporter or Transferor**

Name: Eastman Kodak Company

DPO: Kodak Privacy Office

Address: Eastman Kodak Company, Privacy Office, 13<sup>th</sup> Floor, Building 7, 343 State Street, Rochester, NY 14650

Address 2: Kodak GmbH, Data Privacy, Kesselstrasse 19, 70327 Stuttgart, Germany

Contact person's name, position, and contact details: [privacy@kodak.com](mailto:privacy@kodak.com) or <https://www.kodak.com/go/eearesidents>

Kodak Information Security Contact: [CISO-Mail@kodak.com](mailto:CISO-Mail@kodak.com)

Kodak Contact for Data Breach Reporting: [CISO-Mail@kodak.com](mailto:CISO-Mail@kodak.com)

##### **Supplier as Data Importer or Transferee**

Name: \_\_\_\_\_

DPO: \_\_\_\_\_

Address \_\_\_\_\_

Contact person's name, position, and contact details: \_\_\_\_\_

Supplier Information Security Contact: \_\_\_\_\_

#### **B. DESCRIPTION OF THE PROCESSING AND TRANSFER**

*Categories of data subjects whose personal data are processed and/or transferred*

- Consumer customers
- Prospective consumer customers, website visitors
- Professionals
- Commercial customers (e.g., company employees)
- Prospective commercial customers, B2B leads, trade show attendees
- Job Applicants

- Employees, contractors, dependents/family
- Suppliers
- Other \_\_\_\_\_

*Categories of personal data are processed and/or transferred*

- Individual contact information (names, addresses, email addresses, etc.)
- Unique identifiers (government identification numbers, customer numbers, etc.)
- Information pertaining to consumer transactions (purchase details, etc.)
- Information pertaining to commercial transactions
- Human resources data
- Customer relationship information (demographic data, preferences etc.)
- Online and technical information (device data, IP addresses, sensor data etc.)
- Inferred or derived information (analytics data, propensities etc.)
- Video and/or audio recordings
- Data in connection with \_\_\_\_\_ [e.g., online advertising targeting, compliance hotline, etc.]
- Sensitive data – see below
- Other \_\_\_\_\_

*Sensitive data processed and/or transferred (if applicable)*

- Government-issued identification numbers, national identification numbers
- Financial account numbers, including payment card data and insurance account numbers
- Health data, medical information or genetic information
- Biometric data
- Consumer reports, employee background screening reports, investigation reports or credit reports
- Online account access information, including usernames, passwords, security questions/answers
- Precise geolocation data
- Contents of a person’s communications (unless the Supplier is the intended recipient of the communication)
- Data related to criminal convictions or offenses or allegations of crimes
- Special categories of data that reveal race or ethnicity, political opinions, religious or philosophical beliefs, trade union membership, health, or sex life or sexual orientation

*Additional information about the processing – indicate if the personal information includes:*

- EEA or UK Personal Data
- Personal Information subject to the CA Privacy Law
- Protected Health Information subject to HIPAA [Add Business Associate Agreement]
- Other: \_\_\_\_\_ [e.g., specially regulated data]

*Nature of the processing*

Provide a brief overview of the Services and the purposes for which the Personal Information will be processed:

*Physical Location of the Personal Information*

Indicate where the processing is carried out and where the Kodak Data are stored:

*The period for which the personal data will be retained, or, if that is not possible, the criteria used to determine that period*

- Kodak Information will be deleted automatically upon termination of the Agreement
- Kodak Information will be deleted upon termination of the Agreement if requested by Kodak
- Kodak Information will be retained after termination for \_\_\_\_\_ [period]  
Indicate data retention rules and controls that exist to prevent further Processing of the Kodak Data by the Supplier and the Subprocessors (if any). \_\_\_\_\_

Maximum Retention periods, if applicable:

Category of Personal Data	Purpose	Retention Period


*Restricted Data Transfers*

Data are not transferred

*Purpose(s) of the data transfer*

*The frequency of the transfer (e.g. whether the data is transferred on a one-off or continuous basis).*

- One-off
- Continuous or Periodic \_\_\_\_\_
- Ad hoc, as needed for the processing activity
- Other: \_\_\_\_\_

*Basis for the transfer of EEA Personal Data:*

- Standard Contractual Clauses attached as Schedules 1 and 2.
- Supplier has approved set of Binding Corporate Rules for Data Processors.
- Other basis: \_\_\_\_\_

*For transfers to (sub-) processors, also specify subject matter, nature and duration of the processing  
See Annex 3 below.*

**C. COMPETENT SUPERVISORY AUTHORITY FOR RESTRICTED TRANSFERS**

<b>Restricted Transfer</b>	<b>Competent Supervisory Authority &amp; Governing Law</b>
EEA Transfers	Country where Controller is located.
Swiss Transfers	Federal Data Protection & Information Commissioner (FDPIC) – Switzerland
UK Data Transfers	Information Commissioner (ICO) – United Kingdom

**ANNEX II - TECHNICAL AND ORGANISATIONAL MEASURES INCLUDING TECHNICAL AND ORGANISATIONAL MEASURES TO ENSURE THE SECURITY OF THE DATA**

*Description of the technical and organisational measures implemented by the data importer(s) (including any relevant certifications) to ensure an appropriate level of security, taking into account the nature, scope, context and purpose of the processing, and the risks for the rights and freedoms of natural persons.*

*Supplier should either attach its standard security schedule or else provide a link to where security information is posted online. The Supplier's program must meet or exceed the requirements in the Information Security Requirements for Kodak Data.*

Supplier's information security program is described on Supplier's website at [URL].

**ANNEX III – LIST OF SUBPROCESSORS**

Kodak has authorised Supplier's use of the subprocessors listed at [URL]. **OR:**

Kodak has authorised Supplier's use of the following subprocessors:

<b>Subprocessor Name</b>	<b>Subprocessor Address</b>	<b>Description of the Services</b>	<b>Categories of PI</b>	<b>Location of the Processing (list all)</b>	<b>Transfer Mechanism (if EEA Data)</b>

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